GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Dept., of GVWV & VSWS (GSWSD) - Creation of Commissionerate of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats under the administrative control of Department of GV/WV & VS/WS, A.P Secretariat and declaring Commissionerate of Gram Volunteers / Ward Volunteers and Village Secretariats/Ward Secretariats as Head of the Department for all administrative purposes and also to exercise financial powers as Head of the Department – Orders - Issued.

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DEPARTMENT OF GRAM VOLUNTEERS / WARD VOLUNTEERS & VILLAGE SECRETARIATS / WARD SECRETARIATS

G.O.Ms.No.03 Dated:29.10.2020.

Read the following:

1) G.O.Ms.No.104, PR&RD Dept., dt.22.06.2019.
2) G.O.Ms.No.201, MA&UD Dept., dt.23.06.2019.
3) G.O.Ms.No.110, PR&RD Dept., dated 19.07.2019.
4) G.O.Ms.No.217, MA&UD Dept. dated 19.07.2019.
5) G.O.Ms.No.156, G.A (Cabinet-II) Dept., dt.21.12.2019.
6) G.O.Ms.No.02, Dept. of GV/WV and VS/WS, dt.16.06.2020.
7) From the Commissioner / Director, GVWV & VSWS in e-file Computer No.1183863.

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ORDER:

Government issued orders vide G.O. first read above for positioning Volunteers @ one for around 50 households in all the Rural Areas of the State and in the G.O. 2nd read above for positioning Ward Volunteers @ one for around 100 households in all the Urban Local Body (ULB) areas in the State to ensure leak proof implementation of Government programmes / Schemes. In the G.Os 3rd and 4th read above, Village Secretariat in all villages and Ward Secretariat in all Municipal areas were established in order to revamp delivery system of Government Services and welfare schemes at the grass root level with the aim to improve living standards of the people through the concept of NAVARATHNALU as core theme of governance and to bring transparency and accountability in delivery of services to the citizens.

2. To achieve the optimum utilization of human resources positioned in the newly created Secretariats for better coordination and synergy among the Welfare & Implementation Departments, it was felt necessary to create a new Department to act as an integrated institution to build the capacities, to ensure Real time monitoring of newly positioned volunteers and secretariat functionaries for delivery of services to the citizens at their doorsteps. Accordingly, created a new Department i.e., “Department of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats” in the GO 5th read above.

3. The objectives of “Department of Gram Volunteers/Ward Volunteers and Village Secretariats/Ward Secretariats” are as detailed below:-

- Ensure effective coordination among the newly positioned functionaries in village/ward secretariat by mustering support from the concerned departments.
- Ensure Intensive, Integrated and Comprehensive Training to all functionaries in village/ward Secretariats including volunteers.
- Ensure well defined responsibilities and roles and specify these in a Manual with Clear Job Charts for all functionaries for smooth functioning of Secretariat.
- Identify Key convergence areas and development of operational Strategies.

- Ensure effective participation of all related departments in village and ward planning and its implementation.
- Ensure proper infrastructural facilities to both Village and Ward Secretariats.
- Ensure funds flow online and ensure proper accounting system is put in place;
- Ensure Suitable Mechanism for convergence of CBOs with Secretariats.
- Establish effective online monitoring system and to ensure effective delivery of services.
- Generation of Real time MIS reports to take appropriate decisions at Government level.

4. Orders were issued G.O.6th read above, the relevant portion for the present purpose, is extracted below:-

i. for creation of (2) posts i.e., one Principal Secretary/Secretary (Cadre Post) and one post of Commissioner/Director (cadre post) by suppressing suitable posts by the General Administration Department.
ii. for creation of 70 posts in the HoD of GVWV & VSWS Department as mentioned in Column 2 to 5 and filling of posts in the mode as mentioned in column 6 of the Annexure-I to the said G.O.
iii. sanction of Budget of Rs.57 crores for the year 2020-21.
iv. Approval of Rs.3.61 crores per annum, towards salaries of the staff deployed against the sanctioned posts i.e., towards staff cost.
v. For creation of a separate Head of Account, separate DDO code and two PD Accounts.

5. The *Proposal of the Commissioner* to create "Commissionerate of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats" which shall be work under the administrative control of Department of Gram Volunteers/Ward Volunteers and Village Secretariats / Ward Secretariats, A.P Secretariat, and the said Commissionerate shall be declared as Head of the Department for all administrative purposes and also to exercise financial powers as per the provisions contained in Andhra Pradesh Financial Code.

6. **Government after careful examination of the matter, hereby create "Commissionerate of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats", shall under the Administrative Control of Department of GVWV & VSWS of A.P. Secretariat and as per the provisions contained in Article 6 under Chapter II of Andhra Pradesh Financial Code Volume- I, Government also declare "Commissioner of GVWV & VSWS" as Head of the Department for exercising financial powers, etc., are as follows:-**

a. For creation of Head of Department (HoD) of GVWV & VSWS department (GSWSD) headed by the Commissioner as designated by the Government from time to time with above mentioned posts along with mode of positioning them (which is detailed in Para-2 above)
b. The Commissioner, GVWV & VSWS (GSWSD) is permitted to constitute Technical Support Unit within the GVWV & VSWS Commissionerate with the officers deputed from the Departments detailed in Para-3 above.
c. ITE & C Department is requested to provide an exclusive Call Center with (100) seats capacity and Operating Cell with an In-charge Officer for GVWV & VSWS Department (GSWSD) within the RTGS (which may be increased as per workload in future) immediately to function under the Commissioner, GVWV & VSWS (GSWSD).
d. The Commissioner, GSWS Department is permitted to constitute PMU (Programme Monitoring Unit) separate IT Cell and continue the persons who are working already on depuration from C & DMA; PR & RD Department and other Departments for further period as required.

7. The Finance (FR-II / TFR-I) Department shall issue necessary amendment orders to Appendix – I and Chapter – II Article 6 of A.P. Financial Code Volume-II declaring the Commissionerate of Gram Volunteers/Ward Volunteers and Village Secretariats/Ward

Secretariats as Head of the Department for exercising Financial powers, etc.

8. The General Administration (Cabinet-II) Department will issue suitable amendment to the Second Schedule of A.P. Government Business Rules, 2018 to include Commissionerate of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats as Head of the Department under the administrative control of Dept., of GVWV & VSWS, A.P. Secretariat.

9. The Commissioner of Gram Volunteers / Ward Volunteers and Village Secretariats / Ward Secretariats, Tadepalli, Guntur District shall take further necessary action in the matter.

10. This order issues with the concurrence of the Finance Department vide their U.O.No.FIN01-HR0TFR(DFP)/5/2020-HR-V (Computer No.1187166).

11. Copy of this order is available online and can be accessed at address http://www.ap.gov.in/goir.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

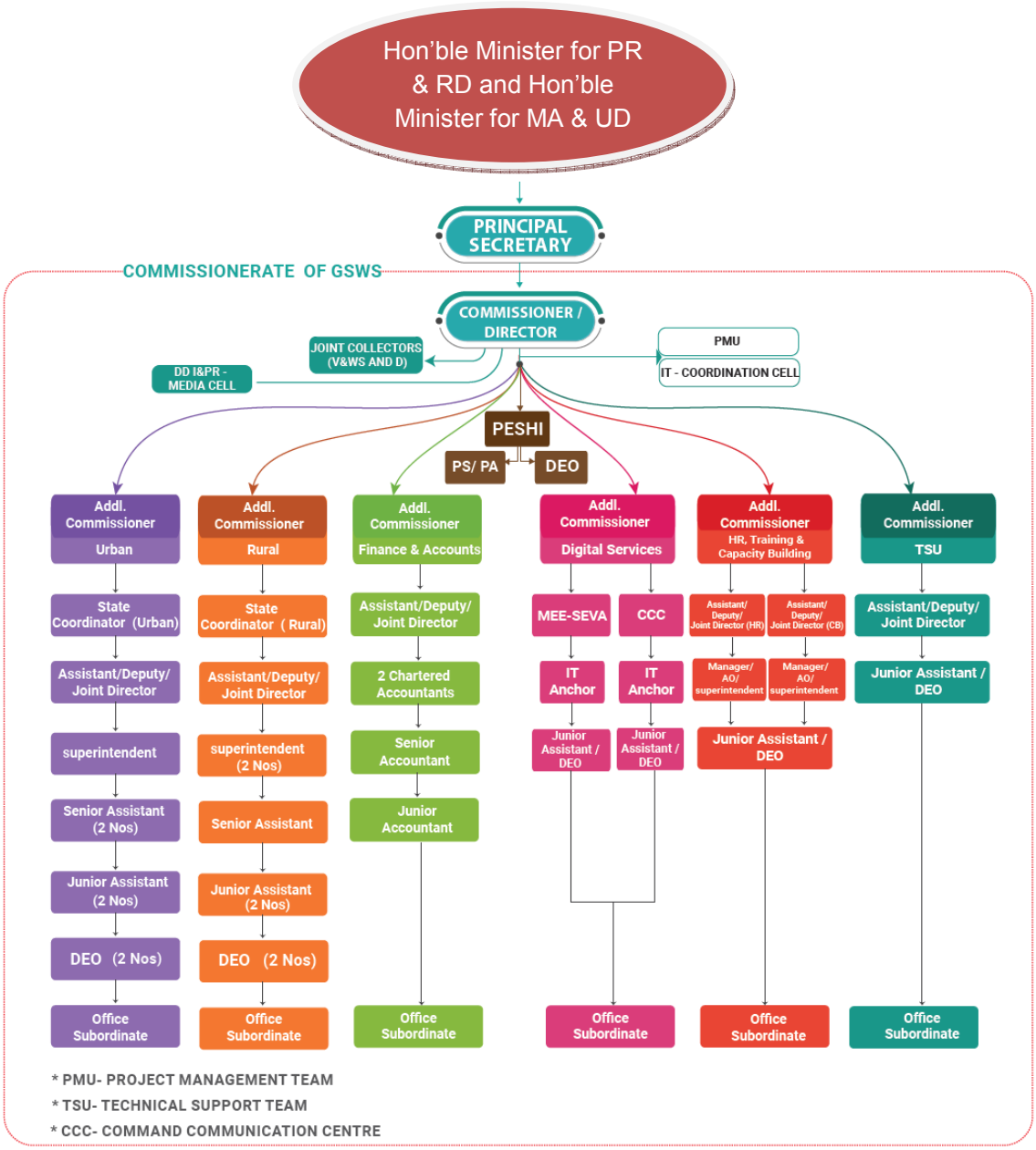
AJAY JAIN
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

To
The Commissioner of GVWV & VSWS, Tadepalli, Guntur District, A.P.
The Commissioner of Printing, Stationary & Store, Purchase (Printing Wing), AP, Vijayawada (with a request to publish the above order in AP Gazette and supply of 500 copies to Government and 500 copies to the Commissioner/Director, GVWV & VSWS Deptt, Tadepalli, Guntur Dist).
All Departments of the A.P. Secretariat.
All Heads of the Departments in the State.
All Collectors & District Magistrates in the State.
The Prl. Accountant General, AP, Hyderabad
The Prl. Accountant General, AP, Vijayawada.
All Dist. Treasury Officers in the State.
The Pay & Accounts Officer, Vijayawada.
Copy to:
The GA (Cabinet / SC-A/SPF & MC/Services) Departments.
The Finance (BG/SMPC/A.R/FR/FMU-PR & RD / HR-V) Department.
The OSD to Prl. Advisor to Hon'ble CM
The Prl. Secretary to Hon'ble C.M.
The Chief Public Relations Officer to Hon'ble CM
The OSD to Minister for MA & UD.
The OSD to Minister for PR & RD.
The P.S. to Chief Secretary, Govt., of A.P.
The P.S. to Prl. Secy., GVWV & VSWS Dept.
The P.S. to Principal Finance Secretary, Finance Dept.,
The P.S. to Spl. Secy., Finance Department.
The P.S. to Secretary (Services) GAD.
The P.S. to Prl., Secy., (Poll) GAD.
SF/SC

// FORWARDED :: BY ORDER //

SECTION OFFICER

Annexure to G.O.Ms.No.03, Department of GVWV & VSWS, Dt:29.10.2020.



AJAY JAIN
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

SECTION OFFICER.